



**GRANT AGREEMENT**

**24-XX**

**BETWEEN**

**THE ABLE TRUST AND**

**GRIFFIN-HAMMIS ASSOCIATES**

This MEMORANDUM OF AGREEMENT (“Agreement”), by and between The Able Trust (“Foundation”) and Griffin-Hammis Associates (“Organization”), each individually a “Party” and collectively “the Parties”.

WHEREAS, Section IV.A., Terms, of the Agreement provides that any amendment to the Agreement shall be in writing by the Parties thereto; and

WHEREAS, the Parties wish to amend the Agreement as set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and obligations set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the following:

Section VII.B., Payments, is hereby deleted in its entirety and replaced with the following:

Prior to payment, the Foundation shall accept, review, and approve completed deliverables. Payments will only be processed for deliverables that meet the minimum performance criteria as established below. Any deliverables that do not meet the minimum performance standards must be assessed applicable financial consequences.

The schedule of progress payments, the Deliverable(s) required to be received and approved, and the projected payment dates are set forth below. The actual date of payment shall be governed by the receipt and approval of the Deliverable(s), not by the projected payment date which is included to assist in planning the Contract activities and managing the project. Projected dates are tied to the overall ArtCIE project work plan. The Project phase(s) and deliverable timelines are captured at quarterly intervals, during each contract performance year. Year 1 refers to October 1, 2022 - September 30, 2023; Year 2 refers to contract period Date of execution - September 30, 2024; Year 3 refers to contract period October 1, 2024 - September 30, 2025; Year 4 refers to contract period October 1, 2025 – September 30, 2026; Year 5 refers to final contract period October 1, 2026 - September 30, 2027. The agreement will be amended annually to include deliverables for Years 3-5.

**Year 2 Deliverables & Tasks**

<b>Deliverable</b>	<b>Deliverable Price</b>	<b>Performance Measure (minimum performance criteria)</b>	<b>Projected Completion Date</b>
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Hourly Activities	357 hours @ <u>\$200/hour</u> \$71,500.00	<ol style="list-style-type: none"> <li>1. A report of any virtual or onsite training, technical assistance, and mentoring activities, including mentoring provided by FL InState Mentors, developed or delivered during the reporting period.</li> <li>2. A report on any online or on-demand training series submitted, completed, or delivered during the reporting period, including Everyone Can Work, CE for VRCs, and ACRE CE Training.</li> <li>3. A summary of CE proficiency data collected during the reporting period, including the number of Employment Specialists receiving proficiency mentoring and the number of employment seekers they are supporting.</li> <li>4. A summary of any work activities, including training, technical assistance, or resource/materials development provided by Subject Matter Experts (SMEs) contracting with GHA.</li> <li>5. A summary of any fidelity research results gathered</li> </ol>	Completion of <b>Quarter 3-</b> (4/1/24 – 6/30/24)
On-Demand Training Series	\$5000 CE for VRCs; \$12,750 for <u>CE for VRCs</u> \$17,750.00		
ACRE CE Training	20 training slots @ \$700 <u>each</u> \$14,000.00		
CE Proficiency Employment Seeker Slots	10 Employment Seekers @ <u>\$3,000 each</u> \$30,000.00		
Onsite Meetings, CE Trainings & Mentoring, TA	8 days @ <u>\$1650</u> \$13,200.00		
Proficiency & Data Management	\$10,000.00 Flat Fee		
Fidelity Research- Dr. Tim Riesen	\$15,000.00		
Proficiency Research- SDSURF-II	\$75,000.00		
Contractor SME Hours	\$15,000.00		
InState CE Mentor Hours	\$31,391.00		
Travel	8 days at <u>\$715</u> \$5,720.00		
Supplies	\$1,285.00		

		<p>during the reporting period.</p> <p>6. A report will summarize project management and administrative activities.</p>	
Hourly Activities	357 hours @ \$200/hour \$71,500.00	<p>1. A report of any virtual or onsite training, technical assistance, and mentoring activities, including mentoring provided by FL InState Mentors, developed or delivered during the reporting period.</p> <p>2. A report on any online or on-demand training series submitted, completed, or delivered during the reporting period, including Everyone Can Work, CE for VRCs, and ACRE CE Training.</p> <p>3. A summary of CE proficiency data collected during the reporting period, including the number of Employment Specialists receiving proficiency mentoring and the number of employment seekers they are supporting.</p> <p>4. A summary of any work activities, including training, technical assistance, or resource/materials development provided by Subject</p>	Completion of <b>Quarter 4-</b> (7/1/24 – 9/30/24)
On-Demand Training Series	\$5000 CE for VRCs; \$12,750 for CE for VRCs \$17,750.00		
ACRE CE Training	20 training slots @ \$700 each \$14,000.00		
CE Proficiency Employment Seeker Slots	10 Employment Seekers @ \$3,000 each \$30,000.00		
Onsite Meetings, CE Trainings & Mentoring, TA	8 days @ \$1650 \$13,200.00		
Proficiency & Data Management	\$10,000.00 Flat Fee		
Fidelity Research- Dr. Tim Riesen	\$15,000.00		
Proficiency Research- SDSURF-II	\$75,000.00		
Contractor SME Hours	\$15,000.00		
InState CE Mentor Hours	\$31,391.00		

Travel	8 days at \$715 \$5,720.00	Matter Experts (SMEs) contracting with GHA.	
Supplies	\$1,285.00	5. A summary of any fidelity research results gathered during the reporting period. 6. A report will summarize project management and administrative activities.	

***Indirect Costs***

As a non-profit Griffin-Hammis Associates uses the de minimis rate of 10 percent of their modified total direct costs (MTDC). The revised Y2 indirect costs total \$29,986.00.

***Total Costs***

The revised Y2 total project costs are \$329,832.00

IN WITNESS WHEREOF, the parties have signed this Memorandum of Agreement on the dates set forth below.

**The Able Trust**

By: Allison S. Chase  
Allison Chase, President & CEO

Date: October 24, 2024

**Organization**

By: Beth Keeton  
Title: Beth Keeton, Executive Director

Date: August 2, 2024